

DEPARTMENT OF INDUSTRIAL RELATIONS
DIVISION OF LABOR STATISTICS & RESEARCH455 Golden Gate Avenue, 8th Floor
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ADDRESS REPLY TO:

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P.O. Box 420603
CA 94142-0603**IMPORTANT NOTICE TO RECIPIENTS OF THE
2002-1 PREVAILING WAGE DETERMINATION COMPACT DISC**

March 15, 2002

The Division of Labor Statistics and Research is pleased to present the first compact disc containing the Director's 2002-1 Prevailing Wage Determinations that you have received earlier this week. The responses to a survey of interested parties on the prevailing wage mailing list initiated the distribution of prevailing wage determinations in CD format. We hope this product is useful and that you will welcome it into your home or office.

The CD contains the 2002-1 prevailing wage determinations, Basic Trade predetermined increases, and holiday, scope of work, and travel and subsistence contract provisions for each craft and classification. The content and functionality of the CD are the same as found on the DLSR web site (<http://www.dir.ca.gov/DLSR>). One benefit of the CD over the web site is that you will no longer experience delays in downloading larger files. Please remember to log on to the Internet to occasionally review the Important Notices that include interims, modifications, or corrections that may apply to your determination. There are also Supplemental Important Notices that pertain only to CD recipients.

To ensure that you are able to operate the CD, your computer must have the following operating system and programs:

- 1) Windows 95-2000
- 2) Microsoft Internet Explorer (<http://www.microsoft.com/windows/ie/default.asp>)
- 3) Excel or Excel Viewer 97-2000 (<http://office.microsoft.com/downloads/2000/xlviewer.aspx>)
- 4) Adobe Acrobat Reader (<http://www.adobe.com/products/acrobat/readstep2.html>)

Your CD should automatically load when inserted into your CD-ROM. If the autoload feature is disabled on your computer, please follow the directions below to manually load the CD:

- 1) Click on My Computer after inserting disc into CD-ROM
- 2) Click on the CD icon
- 3) Double click on the START.htm file

When loading the CD, some computers may experience an error that will be fixed before the next publication. If a loading error should occur, please follow the directions below to manually load the CD:

- 1) Click on the Start button in your bottom toolbar after inserting disc into CD-ROM
- 2) Select Programs
- 3) Click on Windows Explorer (this is your computer's file tree, not the Internet browser)
- 4) In the left folder menu, click on the CD icon
- 5) In the right folder menu, double click on the START.htm file

If you have any comments or are having technical difficulties with the CD, please contact Erik Bjorn at (415) 703-4780 or through e-mail at EBjorn@hq.dir.ca.gov for assistance. For general prevailing wage information, please continue to call the Prevailing Wage Hotline at (415) 703-4774.